

## Online Fee Payment : Application for Error Correction

To,  
The Principal  
Indian School, Raigarh

Date: .....

Sub: **Application for Online Fee Error Correction**

Sir/Madam,

I was paying school fee for my ward whose details are given below. At the time of online payment process, the fee amount was debited from my bank account but I could not download the fee receipt. Kindly look into the matter and do the needful.

Name of Student:	
Admission No:	
Class-Sec:	
Father's Name:	
Mother's Name:	
Mobile No:	
Fee Name:	
Fee Amount:	
Date of Payment:	
Bank Ref. No:	
Remarks:	

Enclosure: Photocopy of bank statement / passbook showing transaction.

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Sign. of Parent