

BYE LAWS / REGULATION

- (1) NAME OF THE SOCIETY: GYAN ASHA EDUCATIONAL SOCIETY 13/4/15
9/08
- (2) OFFICE ADDRESS OF SOCIETY: C/O 79, JALVIHAR COLONY,
RAIPUR-492001 (Chhattisgarh) 13/4/15
- (3) WORKING PLACE OF SOCIETY: CHHATTISGARH
- (4) AIMS & OBJECTS OF SOCIETY:
 - To start, establish, run, or manage and maintain schools, with an object to provide sound pre-primary, primary, middle, secondary, senior secondary and higher education to children by seeking recognition from relevant Board, University and other Agencies.
 - To arrange and manage the training institutions in Typing, Short Hand, Computer, Fine Arts, Crafts, Music, Painting, Modeling, Dancing Yoga, Physical Education and in other professional training subjects.
 - To conduct research in education and other disciplines on the different subjects relating to education.
 - To promote literacy, cultural and other social activities by Awareness Programmes, Adult Education Classes, Lectures, Essay Competitions, Exhibitions, Symposiums, Cultural Programmes, Press Conferences and Seminars.
 - To provide food, clothes, medical aid, stationery, transportation, libraries, laboratories, reading rooms, playgrounds, swimming pool and other possible facilities to the students and also to the members of the Society.
 - To arrange and organise various kinds of Child Welfare Programmes / Activities.
 - To do such other things/acts/activities, which are, necessary and which may be incidental or conducive to the attainment of any of the object of the Society.
 - All the activities shall be Non Profitable and shall be done on 'No Profit-No Loss' basis.
- (5) MEMBERSHIP:
Society will have following types of members:
 - Patron Member - Any person giving Rs.10,000/- or more at a time or in twelve installments during the year will be eligible as a Patron Member of the Society.
 - Life Member - Person giving Rs.5,000/- or more will be eligible as Member for life. Any member for life can become Patron Member on making balance payment.
 - Ordinary Member - Person giving Rs.500/- per annum to the Society will be eligible to become ordinary member. Ordinary membership shall be for one year only.

In case of non-receipt of renewal yearly fees ordinary membership will be terminated. Such terminated member may be again eligible as a member on making fresh application and on payment of overdue amount with penalty of Rs.100/-.

 - Honorary Member - Office bearers of the Society may appoint any person as Honorary Member for such terms as it may deem fit. Such honorary member may actively participate in the meeting of the Society but will not have voting rights. Honorary Membership shall not be subject to any payment of membership fees.
- (6) PROCEDURE OF MEMBERSHIP OF SOCIETY:
Any person who is willing to become member of Society has to make a written application in prescribed format along with applicable amount to the Society, which is empowered to accept or reject such application by the Governing Body.
- (7) QUALIFICATION FOR THE MEMBERS OF SOCIETY:
Person interested to become member of the Society should possess following qualification:
 - He should be of at least 18 years of age.
 - He should be citizen of India.
 - He should undertake to abide by the rules and regulation of Society
 - He should be person of good character.

PRINCIPAL
INDIAN SCHOOL
RAIGARH (C.G.)

1. Deepadi Devi Agrawal
Manager

Deepa

Suman Dalmic

TERMINATION OR CESSATION OF MEMBERSHIP:

Membership of the Society will be terminated on the following circumstances:

- (a) on death of the member
- (b) if member is found to be of unsound mind.
- (c) if member has not paid membership amount as prescribed under Rule-5.
- (d) on acceptance of Resignation letter furnished by such member.
- (e) if member is found to be of bad character and is expelled by competent authority in the Society.
- (f) if adjudged by any court of law to be a criminal offender.
- (g) if found guilty by means of anti propaganda of the Aims and Objects of the Society.
- (h) fails to pay the subscription of contribution for three months.
- (i) if he does not attend three consecutive meetings,
- (j) if he does not follow the Rules & Regulations or disobey the decisions of the governing Body.

Notice of the decision of the governing Body regarding the termination from the membership of the Society, shall be communicated to the member concerned.

- (9) Register of Member in prescribed format is to be kept at office of Society in which following information should be readily available.
 - (a) Name, address and occupation of each member of the Society.
 - (b) Date and receipt no. of Membership fees
 - (c) Date on which membership of person is terminated.
 - (d) Signature of Member.

प्रस्तावित दिनांक 13/11/15.....
 प्रमाणित दिनांक 9/11/15.....
 दिनांक 13/11/15.....

- (10) **General Body Defined:**
 All the members of the Society will constitute the General Body of the Society. The first general body meeting will be held within 3 months from the date of registration.

(S)
 महाप्रधान, इ. वि. वि.

- (11) **General Body:**
 - a) Notice: Minimum 15 days notice shall be given to the members, before the Date of General Body Meeting, enclosing agenda specifying Date, Time, Place and issues to be discussed.
 - b) Meeting: General Body Meeting shall be held once in every year regularly.
 - c) Quorum: The quorum of General Body Meeting shall be 2/3rd (two-third) of the total strength of the General Body Members of the Society.
 - d) The first meeting of the general body shall be called within a period of 3 months of incorporation.

- (12) **Rights & Privileges of Members:**
 All and every member of the Society:
 - a. shall be entitled to participate in meetings, cultural/educational functions and other lawful gatherings, called arranged by the Society,
 - b. have right to collect the Identity Card after depositing the required/prescribed fee (fixed by the Governing Body of the Society from time to time).
 - c. shall be entitled to appoint proxy, who would have right to attend in his place in a meeting of members and to cast the vote in place of the member.

- (13) **Duties of the Members:**
 All and every member of the Society shall:
 - i. elect the Governing Body of the Society,
 - ii. attend the General Body meetings regularly,
 - iii. give the necessary information to the Society, pertaining to any matter, which is necessary to be known by the Society,
 - iv. not indulge in activities, which are prejudicial to the Aims and Objects and/or the Rules & Regulations of the Society.

- (14) **Governing Body:**
 - (a) Strength:
 The Strength of Governing Body (including office bearers and executive member) shall be not less than 4 and not more than 10.

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 RAIGARH (C.G.)

1. Anupama Devi Aggarwal. 2. Deepika. 3. Suman Dalmia.

- (b) Term:
Term of every Governing Body shall be three Years.
- (c) Notice:
Minimum 7 days notice shall be required for every Governing Body Meeting of the Society but Urgent Governing Body Meeting can be called by 24-hour notice.
- (d) Quorum:
Quorum of every Governing Body Meeting shall be 2/3rd of the total strength of the Governing Body (including office bearers and executive member).
- (e) Meeting:
Governing Body Meeting shall be held once in Three Months regularly (or as and when the Governing Body of the Society may decide from time to time).
- (f) Urgent Meeting:
The urgent governing body meeting may be called by the 24-hour notice but quorum for the Urgent Governing Body Meeting shall be 2/3rd of the total strength of the Governing Body of the Society.

(15) Functions & Powers of Governing Body:

- (a) Governing Body shall be responsible for the management and administration of all affairs of the Society, and is authorised to appoint any office bearer/executive member to look after any particular activity.
- (b) All decisions shall be taken by the majority votes.
- (c) The Governing Body shall have the powers as are the powers of the Society, mentioned in the Memorandum of the Society and in these Rules and Regulations.
- (d) The Governing Body shall have also the following powers:
 - (i) to propose and start projects and programmes.
 - (ii) to appoint Function Officer and his/her powers.

(16) Composition of the governing Body:

- (a) Chairman One
- (b) Vice Chairman Two
- (c) Secretary One
- (d) Treasurer One
- (e) Ex. Members Two

प्रस्तुत कार्य का दिनांक 13/4/15.....
 तद्विषयक कार्य दिनांक 9/8/15.....
 दिनांक 19/11/15.....
 (Signature)
 सहसंचालक

(17) Powers and Duties of Office Bearers:

A. Chairman

- a) Chairman shall preside over all the meetings of the Society.
- b) At the time of voting on any matter/subject (except Election), if the total votes of the groups of members happen to be equal in number, the Chairman has the power to cast an extra vote to decide the matter/subject.
- c) Chairman shall have the power to allow inclusion of any subject/matter in agenda for the discussion in the course of proceeding/meeting.

B. Vice Chairman

The Vice Chairman of the Society shall conduct all the powers of the Chairman in his/her absence with permission of the Chairman and with his instructions.

C. Secretary

- a) Secretary will summon and attend the meetings of the Governing Body and General Body.
- b) Secretary will prepare the Membership Register as well as the Proceeding Register to record the minutes of the proceedings of the Governing Body Meetings and the General Body Meetings and have them duly signed by the members who attend the meetings.
- c) Secretary will sign all the papers/letters, on behalf of the Society, to conduct its correspondences.
- d) All funds of Society shall remain under the care and management of Secretary.

D. Treasurer

- (a) Treasurer shall maintain the accounts of all money, which is received and/or paid by him/her on behalf of the Society but under the control of Secretary.
- (b) Treasurer shall make disbursement in accordance with the direction of Governing Body.

Anurupa Singh
 Manager
 Indian School

Deepti Devi Agrawal
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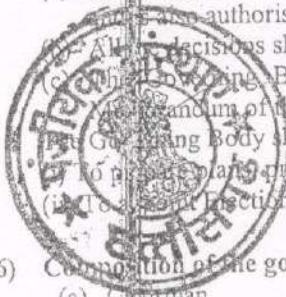
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Suman Balmia

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- (d) The Governing Body shall have also the following powers:
 - (i) to present any projects and programmes.
 - (ii) to present any projects and programmes.



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- (a) Chairman One
- (b) Vice Chairman Two
- (c) Secretary One
- (d) Treasurer One
- (e) Ex. Members Two

प्रस्तुत करने का दिनांक 13/9/15.....
 पंजीकृत किया गया 9/9/15.....
 दिनांक..... 19/11/15.....
 (W.S.)
 सहसंचालक

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Anurupa Singh
Manager
Indian School

Deepti Devi Agrawal

Deeja

Suman Balmia

- (18) **Re-Admission:**
In case, any member of the Society is expelled by the Governing Body on the reason of Non-Payment of the subscription, he can be re-admitted, provided the member concerned pays all up to date dues with the permission of the Governing Body.
- (19) **Appeals:**
All the appeals shall be preferred to the General Body of the Society and the decision of the General Body shall be final.
- (20) **Filling Up of Casual Vacancies:**
Any casual vacancy amongst the Governing Body, shall be filled by the resolution passed by the governing Body. Such appointment(s) shall be confirmed by the General Body in its coming General Body Meeting.
- (21) **Election:**
General Body in its Meeting will elect its Chairman and all the office bearers including the Executive Members of the Governing Body, after every Three Years by secret ballot papers or by show of hands as the elector/other may decide.
- Source of Income:**
The property of the Society shall be utilised only for the promotion and upliftment of the Aims and Objects of the Society. Sources of Income of the Society are as under:
 - (a) Entrance Fee & Subscription from the members of the Society.
 - (b) Donations and Special Contributions.
- (23) **Financial Year:**
Financial year of Society shall start from 1st April to 31st March, every year.
- (24) **Audit:**
The accounts of Society shall be audited by a qualified Chartered Accountant every year and will be sent to Registrar Office alongwith fees.
- (25) **Management of Funds & Accounts Operation:**
Bank Accounts shall be operated by either Chairman or by the Secretary of the Society.
- (26) **Annual List of Governing Body:**
Once in every year a list of the Office-Bearers and the Executive Members (of the Governing Body) shall be filed in the office of the Registrar of Societies with the relevant fees as required.
- (27) **Dissolution:**
If the Society needs to be dissolved, it shall be dissolved as per-provisions laid down in Societies Registration Act, 1973. The quorum shall be 3/5 of the total members and after dissolution of the Society all movable and immovable property shall be transferred to any other same object of Society.
- (28) **Legal Proceedings:**
Society may sue and/or be sued in the name of SECRETARY as per provisions laid in the Societies Registration Act, 1860.
- (29) **Amendment:**
Any Amendment in Memorandum, Rules and Regulations will be carried out in accordance with provisions of the Societies Registration Act, 1973. The quorum shall be 2/3 of the members.
- (30) **Application of the Act:**
All the provisions under all the Sections of the "Societies Registration Act, 1973", as applicable to M.P. and Chhattisgarh, shall be applicable to this Society.



प्रस्ताव पढ़ी जा सिका 13/4/15
 प्रस्ताव क संख्या 98
 तिथि 19/4/15
 सहायक प्रिन्सिपल

1. Dr. Anupam Datta Aggarwal
 Anupam Datta Aggarwal

Manager
 Indian School
 Raigarh (C.G.)

Suman Dalni
 PRINCIPAL
 INDIAN SCHOOL
 RAIGARH (C.G.)

- (31) **Dispute:**
In case of dispute amongst the Office Bearers or amongst any other person on any issue the same shall be decided between them. If the same remains unsettled, it would be referred to the General Body and/or to Registrar of Firms and Societies. The parties to dispute may alternatively decide to refer their dispute to any other person for arbitration under the Indian Arbitration Act.
- (32) **Essential Certificate:**
Certified that this is the correct copy of the Rules and Regulations of the Society.



Parupadi Devi Agrawal
 PARUPADI DEVI AGRAWAL
 CHAIRMAN

Purshottam Kumar
 PURSHOTTAM KUMAR
 VICE CHAIRMAN-I

Suman Dalmia
 SMT. SUMAN DALMIA
 VICE CHAIRMAN-II

Ajay Kumar Agrawal
 AJAY KUMAR AGRAWAL
 SECRETARY

Rita Agrawal
 SMT. RITA AGRAWAL
 TREASURER

प्रस्तुत करने का दिनांक ... 13/4/05
 पंजीयन क्रमांक ... 988
 दिनांक ... 19/4/05

गुल्क 1/40 वातावरण 4609 दि. 7/3/05
 सहायक पंजीयक
 दिनांक 19/4/05
 मूल प्रस्ताव को प्रमाणित प्रति है, जारी होने का दिनांक 20/5/05

T.C

(D.O. E.L.O. Dhruv)
 सहायक पंजीयक
 कर्म एवं संस्थाएं छत्तीसगढ़

Anupam Saxena
 Manager
 Indian School
 Raigarh (C.G.)

(Signature)
 PRINCIPAL
 INDIAN SCHOOL
 RAIGARH (C.G.)